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NOTIFICATIONS BY GOVERNMENT

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NOTIFICATIONS BY GOVERNMENT

PERSONNEL AND ADMINISTRATIVE REFORMS DEPARTMENT

Amendment to the Special Rules for the Tamil Nadu Secretariat Service.

[G.O. Ms. No. 54, Personnel and Administrative Reforms (U), 17th April 2012, சித்திரை 5, திருவள்ளூர் ஆண்டு-2043.]

No. SRO B-11/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendment to the Special Rules for the Tamil Nadu Secretariat Service.

2. The amendment hereby made shall be deemed to have come into force on the 7th September 2011.

AMENDMENT

In the said Rules, in rule 5, in the Table, against the category "6. Telephone Operators in the Secretariat Exchange (Public Department) and the Governor's Secretariat" in column (1), for the entries in item (ii) in column (2) thereof, the following entries shall be substituted, namely:—

"by transfer from the category of Typist in the departments of Secretariat other than Finance and Planning, Development and Special Initiatives Departments in the Tamil Nadu Secretariat Service. If qualified and suitable Typists are not available in the Departments of Secretariat, by transfer from the category of Telephone Operators in the State Guest House, who are approved Probationers; or."

Amendments to the Special Rules for the Tamil Nadu Ministerial Service Highways Department.

[G.O. Ms. No. 55, Personnel and Administrative Reforms (B), 17th April 2012, சித்திரை 5, திருவள்ளூர் ஆண்டு-2043.]

No. SRO B-12/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the Special Rules for the Tamil Nadu Ministerial Service (Section 22 in Volume-III of the Tamil Nadu Services Manual, 1970).

2. The amendments hereby made shall be deemed to have come into force on the 2nd November 2009.

AMENDMENTS

In the said Rules,—

1. in rule 2, under category 12, after the entry "Assistant in the Prison Department (Non-Technical) (One out of every two substantive vacancies)"; the following entry shall be added, namely:—

"Assistant in the Highways Department (Non-Technical) (One out of every two substantive vacancies)";

2. In rule 38, in sub-rule (b), in clause (ii), for the expression beginning with the words "Notwithstanding anything" and ending with the words "Assistants in the Prison Department (Non-Technical)", the following expression shall be substituted, namely:—

"Notwithstanding anything contained in the foregoing rules, the rules in the following Annexures shall govern the direct recruitment of Assistants in the Departments specified against each Annexures:—

1. Annexure-IX, Revenue Department
2. Annexure-IX-A, Prison Department
3. Annexure-IX-B, Highways Department

3. after Annexure-IX-A, the following Annexure shall be inserted, namely:—

“ANNEXURE-IX-B*[Referred to in rule 38(b)(ii)]*

Appointment, training and conditions of service of directly recruited Assistants (Non-Technical) in the Highways Department:—

1. Appointment to the service may be made in the category of Assistant (Non-technical) in the Highways Department by direct recruitment for employment in the State.
2. The number of vacancies in the State filled up under rule 1 shall not exceed in any year 50% of the total number of vacancies arising in the post of Assistant in the State in that year.
3. The Chief Engineer (General), Highways Department shall be the appointing authority.
4. The rule of reservation of appointments (General Rule 22) shall apply to such appointments.
5. No person shall be eligible for appointment as Assistant by direct recruitment, if he has completed or will complete the age of 30 years on the first day of July of the year in which the selection for appointment is made.
6. No person shall be eligible for appointment as Assistant by direct recruitment unless he possesses a Degree from any University recognised by the University Grants Commission.
7. Every person appointed as assistant by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years.
8. Every person appointed as Assistant by direct recruitment shall within the period of probation,—
 - (a) Complete the Foundational Training for a period of two months at Civil Services Training Institute, Bhavanisagar; and
 - (b) pass the following tests, namely:—
 - (i) Account Test for Highways Officers and Subordinate Officers;
 - (ii) Tamil Nadu Government Office Manual Test.
9. The inter-se-seniority between the directly recruited assistants and the Assistants appointed by promotion shall be as per the provisions laid down in rule 35(aa) of the General Rules for the Tamil Nadu State and Subordinate Services.
10. Consistent with his seniority, a directly recruited Assistant shall be eligible for promotion to any selection category posts, provided he has successfully completed his probation and has also passed the prescribed tests.
11. For every such person, there shall be reserved a substantive vacancy arising in the permanent cadre of the category of Assistants in the Highways Department after his appointment. His appointment to a substantive vacancy shall not however confer on him any preferential claim to promotion.
12. The directly recruited Assistant shall be allowed straightaway to draw the minimum of the time scale of pay applicable to the post of Assistant. The training period shall be allowed to count for increment and for probation.
13. Every person appointed as Assistant by direct recruitment shall execute a bond in proper Form with two sureties binding himself—
 - (i) agreeing to serve in the Highways Department for a period of not less than five years; and
 - (ii) in case, he fails to serve as aforesaid, to refund to the State Government the total amount drawn by him as pay and allowances during the period of training."

Registration Department

[G.O. Ms. No. 56, Personnel and Administrative Reforms (B), 17th April 2012, சித்திரை 5, திருவள்ளூர் ஆண்டு-2043.]

No. SRO B-13/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the Special Rules for the Tamil Nadu Ministerial Service (Section 22 in Volume-III of the Tamil Nadu Services Manual, 1970).

2. The amendments hereby made shall be deemed to have come into force on the 9th April 2010.

AMENDMENTS

In the said Rules,—

1. in rule 2. Under category 12, after the entry "Assistant in the Highways Department (Non-Technical) (One out of every two substantive vacancies)"; the following entry shall be added, namely:—

"Assistant in the Registration Department (Non-Technical) (One out of every two substantive vacancies)";

2. In rule 38, in sub-rule (b), in clause (ii), after item No. 3 the following item shall be added, namely:—

"4. Annexure IX-C-Registration Department".

3. after Annexure-IX-B, the following Annexure shall be inserted, namely:—

"ANNEXURE-IX-C.

[Referred to in rule 38(b)(ii)]

Appointment, training and conditions of service of directly recruited Assistants (Non-Technical) in the Registration Department:—

1. Appointment to the service may be made in the category of Assistant (Non-technical) in the Registration Department by direct recruitment for employment in the State.

2. The number of vacancies in the State filled up under rule 1 shall not exceed in any year 50% of the total number of vacancies arising in the post of Assistant in the State in that year.

3. The Inspector General of Registration shall be the appointing authority.

4. The rule of Reservation of appointments (General Rule 22) shall apply to such appointments.

5. No person shall be eligible for appointment as Assistant by direct recruitment, if he has completed or will complete the age of 30 years on the first day of July of the year in which the selection for appointment is made.

6. No person shall be eligible for appointment as Assistant by direct recruitment, unless he possesses a Degree from any University recognised by University Grants Commission.

7. Every person appointed as assistant by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years.

8 (a) Every person appointed as Assistant by direct recruitment shall be imparted training for a total period of two years as specified below:—

<i>Sl.No.</i>	<i>Period</i>	<i>Item of training</i>
1	First three months	Registration Training Institute, Chennai.
2	Next three months	Administrative Training at the Office of the Inspector General of Registration/Deputy Inspector General of Registration/District Registration/District Registrar (Administration).
3	Next two months	Audit Training at the Office of the District Registrar (Audit).
4	Next two months	Guideline, Chit & Society at the Office of the District Registrar (Administration).
5	Next two months	Foundation Training at Civil Services Training Institute, Bhavanisagar.
6	Next one Year	Training in Sub-Registrar Offices.

(b) Every person appointed to the post of Assistant by direct recruitment, shall within the period of probation, pass the following tests, namely:—

(i) Registration Tests;

(ii) Account test for Subordinate Officers, Part-I;

(iii) Tamil Nadu Government Office Manual Test.

9. The inter-se-seniority between the directly recruited Assistants and the Assistants appointed by promotion shall be as per the provisions laid down in rule 35(aa) of the General Rules for the Tamil Nadu State and Subordinate Services.

10. Consistent with his seniority, a directly recruited Assistant shall be eligible for promotion to any selection category posts, provided he has successfully completed his probation and has also passed the prescribed tests.

11. For every such person, there shall be reserved a substantive vacancy arising in the permanent cadre of the category of Assistants in the Registration Department after his appointment. His appointment to a substantive vacancy shall not however confer on him any preferential claim to promotion.

12. The directly recruited Assistant shall be allowed straightaway to draw the minimum of the time scale of pay applicable to the post of Assistant. The training period shall be allowed to count for increment and for probation.

13. Every person appointed as Assistant by direct recruitment shall execute a bond in proper Form with two sureties binding himself—

(i) agreeing to serve in the Registration Department for a period of not less than five years; and

(ii) in case, he fails to serve as aforesaid, to refund to the State Government the total amount drawn by him as pay and allowances during the period of training."

Medical Department

[G.O. Ms. No. 57, Personnel and Administrative Reforms (B), 17th April 2012, சித்திரை 5, திருவள்ளூர் ஆண்டு-2043.]

No. SRO B-14/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the Special Rules for the Tamil Nadu Ministerial Service (Section 22 in Volume-III of the Tamil Nadu Services Manual, 1970).

2. The amendments hereby made shall be deemed to have come into force on the 16th July 2010.

AMENDMENTS

In the said Rules,—

1. in rule 2, Under category 12, after the entry "Assistant in the Registration Department (Non-Technical) (One out of every two substantive vacancies)"; the following entry shall be added, namely:—

"Assistant in the Medical Department (Non-Technical) (One out of every two substantive vacancies)";

2. In rule 38, in sub-rule (b), in clause (ii), after item No. 4 the following item shall be added, namely:—

"5. Annexure IX-D-Medical Department";

3. after Annexure-IX-C, the following Annexure shall be inserted, namely:—

"ANNEXURE-IX-D.

[Referred to in rule 38(b)(ii)]

Appointment, training and conditions of service of directly recruited Assistants (Non-Technical) in the Medical Department:—

1. Appointment to the service may be made in the category of Assistant (Non-technical) in the Medical Department by direct recruitment for employment in the State.

2. The number of vacancies in the State filled up under rule 1 shall not exceed in any year 50% of the total number of vacancies arising in the post of Assistant in the State in that year.

3. The Director of Medical and Rural Health Services shall be the Appointing Authority.

4. The rule of Reservation of Appointments (General Rule 22) shall apply to such appointments.

5. No person shall be eligible for appointment as Assistant by direct recruitment, if he has completed or will complete the age of 30 years on the first day of July of the year in which the selection for appointment is made.

6. No person shall be eligible for appointment as Assistant by direct recruitment unless he possesses a Degree from any University recognised by the University Grants Commission.

7. Every person appointed as Assistant by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years.

8. (a) Every person appointed as Assistant by direct recruitment shall within the period of probation complete the Foundational Training for a period of two months at Civil Services Training Institute, Bhavanisagar.

(b) Every person appointed to the post of Assistant by direct recruitment, shall within the period of probation, pass the following tests, namely:—

- (i) Tamil Nadu Medical Code;
- (ii) Account Test for Subordinate Officers, Part-I;
- (iii) Tamil Nadu Government Office Manual Test;

9. The inter-se-seniority between the directly recruited assistants and the Assistants appointed by promotion shall be as per the provisions laid down in rule 35 (aa) of the General Rules for the Tamil Nadu State and Subordinate Services.

10. Consistent with his seniority, a directly recruited Assistant shall be eligible for promotion to any selection category posts, provided he has successfully completed his probation and has also passed the tests prescribed.

11. For every such person, there shall be reserved a substantive vacancy arising in the permanent cadre of the category of Assistants in the Medical Department after his Appointment. His Appointment to a substantive vacancy shall not however confer on him any preferential claim to promotion.

12. The directly recruited Assistant shall be allowed straightaway to draw the minimum of the time scale of pay applicable to the post of Assistant. The training period shall be allowed to count for increment and for probation.

13. Every person appointed as Assistant by direct recruitment shall execute an agreement in proper Form with two sureties binding himself—

(i) to serve in the Medical Department for a period of not less than five years; and

(ii) in case, he fails to serve as aforesaid, to refund to the State Government the total amount drawn by him as pay and allowances during the period of training".

Transport Department

[G.O. Ms. No. 58, Personnel and Administrative Reforms (B), 17th April 2012, சித்திரை 5, திருவள்ளூர் ஆண்டு-2043.]

No. SRO B-15/2012.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the Special Rules for the Tamil Nadu Ministerial Service (Section 22 in Volume-III of the Tamil Nadu Services Manual, 1970).

2. The amendments hereby made shall be deemed to have come into force on the 10th August 2010.

AMENDMENTS

In the said Rules,—

1. in rule 2, under category 12, after the entry "Assistant in the Medical Department (Non-Technical) (One out of every two substantive vacancies)", the following entry shall be added, namely:—

"Assistant in the Transport Department (Non-Technical) (One out of every two substantive vacancies)".;

2. In rule 38, in sub-rule (b), in clause (ii), after item No. 5 the following item shall be added, namely:—

"6. Annexure IX-E-Transport Department";

3. after Annexure-IX-D, the following Annexure shall be inserted, namely:—

"ANNEXURE-IX-E".

[Referred to in rule 38(b)(ii)]

Appointment, training and conditions of service of directly recruited Assistants (Non-Technical) in the Transport Department:—

1. Appointment to the service may be made in the category of Assistant (Non-technical) in the Transport Department by direct recruitment for employment in the State.
2. The number of vacancies in the State filled up under rule 1 shall not exceed in any year 50% of the total number of vacancies arising in the post of Assistant in the State in that year.
3. The Transport Commissioner shall be the appointing authority.
4. The rule of Reservation of appointments (General Rule 22) shall apply to such appointments.
5. No person shall be eligible for appointment as Assistant by direct recruitment, if he has completed or will complete the age of 30 years on the first day of July of the year in which the selection for appointment is made.
6. No person shall be eligible for appointment as Assistant by direct recruitment unless he possesses a degree other than a degree in professional subjects from any University recognised by the University Grants Commission.
7. Every person appointed as assistant by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years.
8. Every person appointed as Assistant by direct recruitment shall within the period of probation.
 - (a) Complete the Foundation Training for a period of two months at Civil Services Training Institute, Bhavanisagar, and
 - (b) Pass the following tests, namely:—
 - (i) Tamil Nadu Government Office Manual Test;
 - (ii) Account Test for Subordinate Officers, Part-I;
 - (iii) Department Test on Motor Vehicles Act and Rule.
9. The inter-se-seniority between the directly recruited assistants and the Assistants appointed by promotion shall be as per the provisions laid down in rule 35(aa) of the General Rules for the Tamil Nadu State and Subordinate Services.
10. Consistent with his seniority, a directly recruited Assistant shall be eligible for promotion to any selection category posts, provided he has successfully completed his probation and has also passed the prescribed tests.
11. For every such person, there shall be reserved a substantive vacancy arising in the permanent cadre of the category of Assistants in the Transport Department after his appointment. His appointment to a substantive vacancy shall not however confer on him any preferential claim to promotion.
12. The directly recruited Assistant shall be allowed straightaway to draw the minimum of the time scale of pay applicable to the post of Assistant. The training period shall be allowed to count for increment and for probation.
13. Every person appointed as Assistant by direct recruitment shall execute a bond in proper Form with two sureties binding himself—
 - (i) agreeing to serve in the Transport Department for a period of not less than five years; and
 - (ii) in case, he fails to serve as aforesaid, to refund to the State Government the total amount drawn by him as pay and allowances during the period of training."

M. KUTRALINGAM,
Principal Secretary to Government.